Office Clean-Out

Need to clean out your office space? Recycling staff can bring you a set of recycling bins to fill during your clean-out. Recycling will remove or swap out bins as needed until you are finished with your cleanout.

Visit archibus.charlotte.edu to submit a work request. Include "requesting bins for office clean out" in the description.

In the curbside bin:



Curbside bin provided for:

- reusable office supplies
- media storage & batteries
- small electronics & cables
- binders & spiral bound books



In the toter:



Toter provided for:

- loose paper
- printer paper & op-scan sheets
- exam booklets
- manila folders
- magazines & junk mail

Please contact **recycling@charlotte.edu** with questions